

REPORT
MONITORING AND EVALUATION OF LEARNING
IMPLEMENTATION
EVEN SEMESTER 2024/2025



QUALITY ASSURANCE SUB-UNIT
GUIDANCE AND COUNSELING STUDY PROGRAM
FACULTY OF EDUCATION
UNIVERSITAS PGRI SEMARANG
2025

REPORT
MONITORING AND EVALUATION OF LEARNING IMPLEMENTATION
EVEN SEMESTER 2024/2025

Guidance and counseling QA Sub Unit Team

1. Farikha Wahyu Lestari, M.Pd.
2. Dr. Yunita Dwi Setyoningsih, M.Pd

PREFACE

Praise be to God Almighty for His blessings and grace, so that the Monitoring and Evaluation Report of Learning Implementation for the Guidance and counseling Study Program, Faculty of education, Universitas PGRI Semarang, Even Semester 2024/2025, can be properly completed.

This monitoring and evaluation activity was conducted as part of the implementation of the Internal Quality Assurance System within the Guidance and counseling Study Program. The activity aimed to obtain information regarding the quality of learning implementation based on students' perceptions of the courses they attended during the academic year.

The aspects evaluated in this monitoring and evaluation activity include lecturer attendance, student attendance, alignment of learning implementation with the Semester Learning Plan, use of the Learning Management System, implementation of blended learning, implementation of case method and project-based learning, lecturer–student interaction, discussion activities, and use of learning media.

This report is expected to serve as a basis for evaluation, reflection, and follow-up actions for the Guidance and counseling Study Program in continuously improving the quality of learning. The results of this monitoring and evaluation also serve as supporting evidence for strengthening academic quality culture and fulfilling higher education quality assurance standards.

Semarang, March 18, 2025

Quality Assurance Sub-Unit
Guidance and counseling Study Program



Farikha Wahyu Lestari, M.Pd.

TABLE OF CONTENTS

PREFACE	iii
TABLE OF CONTENTS	v
1. INTRODUCTION	1
2. OBJECTIVES OF MONITORING AND EVALUATION	3
3. METHOD OF MONITORING AND EVALUATION	4
4. MONITORING AND EVALUATION INSTRUMENT	7
5. RESULTS OF MONITORING AND EVALUATION	10
a. General Recapitulation of Survey Results	10
b. Recapitulation Table of Student Survey Results	11
c. Chart of Indicator Achievement	12
d. Analysis of Monitoring and Evaluation Results	14
e. Findings of Monitoring and Evaluation	18
6. CONCLUSION	20
7. RECOMMENDATIONS	21
8. CLOSING	23
9. APPENDICES	24
a. Appendix 1. Student Survey Instrument	24
b. Appendix 2. List of Courses Monitored	27
c. Appendix 3. Recapitulation of Student Survey Responses from the System	30
d. Appendix 4. Sample of Student Survey Responses from the System	31
e. Appendix 5. Achievement Category of Monitoring and Evaluation Results	34
f. Appendix 6. Follow-Up Plan for Monitoring and Evaluation Results	35
REFERENCES	37

1. INTRODUCTION

Learning implementation is one of the main components in the delivery of higher education. The quality of learning needs to be monitored and evaluated regularly so that the teaching and learning process can be carried out in accordance with academic standards, learning outcomes, and student needs. Monitoring and evaluation of learning implementation are important parts of the Internal Quality Assurance System of the Guidance and counseling Study Program, Faculty of education, Universitas PGRI Semarang.

This monitoring and evaluation activity was conducted to identify students' perceptions of learning implementation during Even Semester 2024/2025. Students, as active participants in the learning process, have direct experience regarding lecturer attendance, student attendance, alignment of learning implementation with the Semester Learning Plan, use of the Learning Management System, implementation of blended learning, implementation of case method or project-based learning, academic interaction, discussion activities, and use of learning media.

The monitoring and evaluation activity involved 217 active students of the Guidance and counseling Study Program. The survey was conducted on the learning implementation of 25 courses offered in Even Semester 2024/2025. The results of the survey were used as the basis for identifying the achievement of learning quality and formulating recommendations for improvement in the following period.

The legal and institutional bases for this monitoring and evaluation activity are as follows.

- a. Law Number 20 of 2003 concerning the National Education System.
- b. Law Number 12 of 2012 concerning Higher Education.
- c. Regulation of the Minister of Higher Education, Science, and Technology of the Republic of Indonesia Number 39 of 2025 concerning Quality Assurance in Higher Education.
- d. Internal Quality Assurance System documents of Universitas PGRI Semarang.
- e. Learning Quality Standards of Universitas PGRI Semarang.
- f. Academic guidelines of the Guidance and counseling Study Program, Faculty of education, Universitas PGRI Semarang.

2. OBJECTIVES OF MONITORING AND EVALUATION

The monitoring and evaluation of learning implementation in the Even Semester 2024/2025 aimed to:

- a. Identify the level of lecturer attendance in course implementation.
- b. Identify the level of student attendance and participation in learning activities.
- c. Evaluate the alignment between learning implementation and the Semester Learning Plan.

- d. Assess the utilisation of the Learning Management System (SPADA) in supporting the learning process.
- e. Evaluate the implementation of blended learning in course delivery.
- f. Assess the implementation of case method and project-based learning approaches.
- g. Evaluate the quality of lecturer–student interaction during the learning process.
- h. Identify the implementation of discussion-based learning activities.
- i. Assess the effectiveness of learning media utilisation in enhancing students’ understanding.
- j. Formulate follow-up recommendations to improve the quality of learning implementation.

3. METHOD OF MONITORING AND EVALUATION

Monitoring and evaluation of learning implementation were carried out through a student survey approach. This survey was designed to collect quantitative data related to students’ perceptions and evaluations of the learning processes conducted in the courses they attended.

A total of 240 active students from the Guidance and counseling Study Program, Faculty of education, Universitas PGRI Semarang participated as respondents in this activity. Students provided assessments based on their learning experiences throughout the Even Semester 2024/2025.

Consisting of 27 statement items classified into 9 indicators, the survey instrument was developed to measure various aspects of learning implementation. Each indicator included 3 statements, and the assessment employed a four-point Likert scale consisting of Strongly Disagree, Disagree, Agree, and Strongly Agree.

The scoring system used in the survey is presented in Table 1.

Table 1. Scoring System of the Student Survey

Response	Score
Strongly Agree	4
Agree	3
Disagree	2
Strongly Disagree	1

Maximum scores for each indicator were determined based on the number of respondents, the number of statement items, and the highest possible score. Considering 240 respondents, 3 items for each indicator, and a maximum score of 4, the maximum score for each indicator was calculated as follows.

$$240 \times 3 \times 4 = 2,880$$

Meanwhile, the maximum score for the overall survey instrument was obtained through the following calculation.

$$240 \times 27 \times 4 = 25,920$$

Achievement percentages were calculated by comparing the actual score with the maximum score using the following formula.

$$\text{Percentage} = \text{Actual Score} / \text{Maximum Score} \times 100\%$$

Furthermore, the category of monitoring and evaluation results was determined based on the percentage ranges presented in Table 2.

Table 2. Category of Monitoring and Evaluation Results

Percentage Range	Category
85%–100%	Excellent
70%–84%	Good
55%–69%	Fair
40%–54%	Poor
< 40%	Very Poor

4. MONITORING AND EVALUATION INSTRUMENT

The monitoring and evaluation instrument for learning implementation consisted of 9 main indicators. Each indicator consisted of 3 statements, resulting in a total of 27 items.

Table 3. Blueprint of the Monitoring and Evaluation Instrument

No .	Indicator	Item Numbers	Number of Items
1	Lecturer attendance	1, 2, 3	3
2	Student attendance	4, 5, 6	3
3	Alignment of learning implementation with the Semester Learning Plan	7, 8, 9	3
4	Use of Learning Management System	10, 11, 12	3
5	Implementation of blended learning	13, 14, 15	3
6	Implementation of case method/project-based learning	16, 17, 18	3
7	Lecturer–student interaction	19, 20, 21	3
8	Discussion activities	22, 23, 24	3
9	Use of learning media	25, 26, 27	3
	Total	1–27	27

a. Lecturer attendance

This indicator was used to assess the consistency of lecturer attendance, punctuality in starting and ending classes, and the provision of information when there were changes in the class schedule.

b. Student attendance

This indicator was used to assess student involvement in attending classes, student discipline in attendance, and student participation in learning activities.

c. The alignment of learning implementation with the Semester Learning Plan

This indicator assessed whether lecturers introduced the Semester Learning Plan or course contract, delivered materials according to the planned topics, and implemented learning activities in accordance with the Semester Learning Plan.

d. The use of the Learning Management System.

This indicator assessed the use of LMS or SPADA in supporting learning, the availability of materials on the LMS, and the use of LMS for assignments, discussions, quizzes, or examinations.

e. The implementation of blended learning

This indicator assessed the integration of face-to-face and online activities, the clarity of learning instructions, and the support of online learning for student understanding.

f. The implementation of case method or project-based learning

This indicator assessed the use of case studies, contextual problems, projects, and learning activities that encourage students to analyze problems and produce solutions or learning products.

g. Lecturer–student interaction

This indicator assessed opportunities for students to ask questions, the quality of lecturer feedback, and the smoothness of academic communication during learning.

h. Discussion activities

This indicator assessed the facilitation of class discussions or group discussions, student involvement in discussions, and the contribution of discussions to students' understanding of the course materials.

i. The use of learning media

This indicator assessed the suitability of learning media to course characteristics, the contribution of learning media to student understanding, and the clarity of media use in learning.

5. RESULTS OF MONITORING AND EVALUATION

a. General Recapitulation of Survey Results

Based on the survey results involving 240 active students of the Guidance and counseling Study Program, the implementation of learning activities in the Academic Year 2024/2025 was generally classified as Excellent. The overall achievement across the 9 evaluated indicators reached an average percentage of 93,57%, indicating that the learning process had been implemented effectively and in accordance with the expected standards.

The highest achievement was observed in the indicators of Learning Management System (LMS) utilisation and blended learning implementation, both of which achieved a percentage of 100%. These results indicate that LMS or SPADA had been effectively integrated to support learning activities, while the blended learning approach had also been successfully implemented in course delivery.

Meanwhile, the indicator related to the utilisation of learning media recorded the lowest achievement, with a percentage of 88,13%. Although this result remained within the Excellent category, continuous improvement is required to encourage the development and application of more diverse, interactive, and course-relevant learning media to further enhance students' learning experiences.

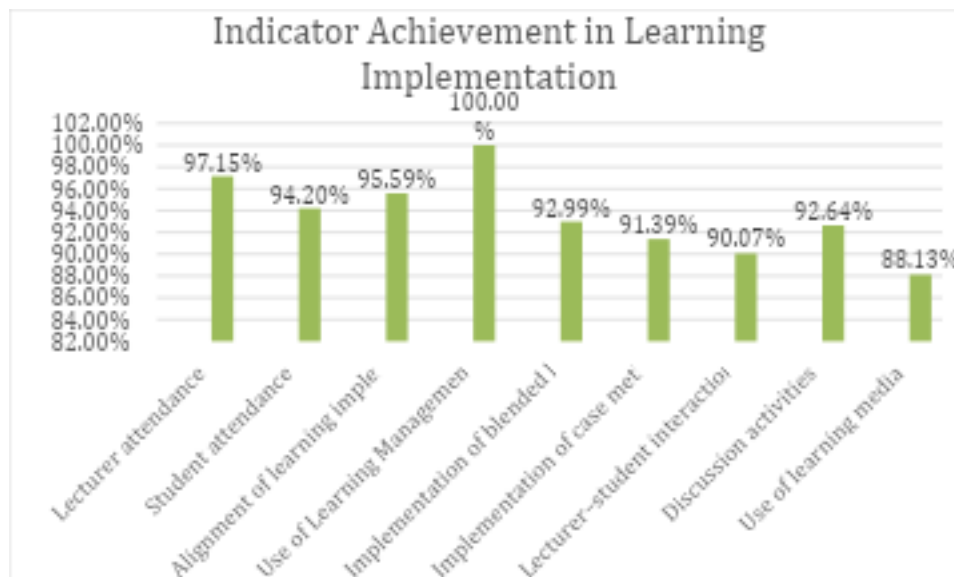
b. Recapitulation Table of Student Survey Results

Table 4. Recapitulation of Student Survey Results

No.	Indicator	Actual Score	Maximum Score	Percentage	Category
1	Lecturer attendance	2,798	2,880	97.15%	Excellent
2	Student attendance	2,713	2,880	94.20%	Excellent
3	Alignment of learning implementation with the Semester Learning Plan	2,753	2,880	95.59%	Excellent
4	Use of Learning Management System	2,880	2,880	100.00%	Excellent
5	Implementation of blended learning	2,678	2,880	92.99%	Excellent
6	Implementation of case method/project-based learning	2,632	2,880	91.39%	Excellent
7	Lecturer–student interaction	2,594	2,880	90.07%	Excellent
8	Discussion activities	2,668	2,880	92.64%	Excellent
9	Use of learning media	2,538	2,880	88.13%	Excellent
	Average	24,254	25,920	93.57%	Excellent

c. Chart of Indicator Achievement

Figure 1. Chart of Indicator Achievement in Learning Implementation



d. Analysis of Monitoring and Evaluation Results

1. Lecturer Attendance

The lecturer attendance indicator achieved a score of 97,15% and was classified as Excellent. This achievement reflects that lecturers consistently conducted learning activities according to the established schedule. In addition, lecturers were considered to have managed course implementation effectively, including providing appropriate information regarding any changes in class schedules.

2. Student Attendance and Participation

Student attendance and participation achieved a percentage of 94,2% and was categorized as Excellent. This result demonstrates that students maintained a high level of attendance and active involvement throughout the learning process. Student participation was effectively demonstrated in both face-to-face and online learning activities.

3. Alignment between Learning Implementation and the Semester Learning Plan

An achievement of 95,59% was obtained for the alignment between learning implementation and the Semester Learning Plan, placing this indicator in the Excellent category. This result indicates that course delivery was generally consistent with the

planned learning design. Lecturers introduced the Semester Learning Plan or course contract, delivered materials according to the planned schedule, and implemented learning activities based on the established course objectives.

4. Learning Management System (LMS/SPADA) Utilisation

LMS/SPADA utilisation reached the maximum achievement of 100% and was classified as Excellent. This result indicates that digital learning platforms had been optimally integrated into the learning process. LMS/SPADA was effectively used to provide learning materials, facilitate assignment submission, support discussions, and conduct quizzes or examinations.

5. Blended Learning Implementation

Blended learning implementation achieved 92,99% and was categorized as Excellent. This achievement shows that the integration of face-to-face and online learning had been successfully implemented. The blended learning approach supported learning flexibility and enabled students to access materials and participate in learning activities through digital platforms.

6. Case Method and Project-Based Learning Implementation

The implementation of case method and project-based learning reached 91,39 % and was classified as Excellent. This achievement indicates that lecturers had applied case-based learning, contextual problem-solving activities, and project-based approaches. These methods encouraged students to develop critical thinking, problem-solving abilities, collaboration skills, and the ability to produce learning outcomes or projects.

7. Lecturer–Student Interaction

Lecturer–student interaction obtained an achievement score of 90,07 % and remained within the Excellent category. This result shows that academic communication between lecturers and students had been established effectively. Lecturers provided opportunities for students to ask questions, share opinions, and receive feedback. Nevertheless, further improvement can be made by strengthening academic interaction and providing more intensive feedback during the learning process.

8. Discussion-Based Learning Activities

Discussion-based learning activities achieved 92,64 % and were categorized as Excellent. This result indicates that discussions had been effectively incorporated into learning implementation. Various forms of discussion, including classroom, group, and online discussions, supported students in understanding course materials and improving their academic communication skills.

9. Learning Media Utilisation

Learning media utilisation achieved 88,13 % and was classified as Excellent. This result demonstrates that lecturers had integrated learning media into course delivery. However, as this indicator recorded the lowest achievement among all indicators, continuous improvement is required to develop more engaging, interactive, and course-relevant learning media that better support students' understanding.

e. Analysis of Monitoring and Evaluation Findings

The results of the student survey indicate that the implementation of learning activities in the Guidance and Counselling Study Programme during the 2024/2025 Academic Year was highly satisfactory. The overall achievement score reached 93.57%, which falls within the Excellent category. This finding demonstrates that the learning process has been implemented effectively and consistently in accordance with the programme's quality standards. The high achievement across all indicators reflects the successful implementation of quality learning practices and strong engagement from both lecturers and students.

One of the most notable strengths identified in the survey was the utilisation of the Learning Management System (LMS/SPADA), which achieved a perfect score of 100%. This result indicates that digital learning platforms have been fully integrated into teaching and learning activities. LMS/SPADA has been effectively used to distribute learning materials, manage assignments, facilitate communication, and support online assessments. The achievement reflects the programme's strong commitment to digital transformation and technology-enhanced learning.

The indicators of lecturer attendance (97.15%), alignment of learning implementation with the Semester Learning Plan (95.59%), and student attendance (94.20%) also recorded very high achievements. These findings indicate that lecturers consistently delivered courses according to the scheduled timetable and that learning activities were implemented in accordance with the approved Semester Learning Plans. The high level of student attendance further demonstrates strong student commitment and engagement in the learning process.

The implementation of blended learning (92.99%), discussion-based learning activities (92.64%), and case method/project-based learning (91.39%) achieved excellent results. These findings suggest that lecturers have successfully adopted student-centred learning approaches that encourage active participation, collaboration, critical thinking, and problem-solving. The integration of face-to-face and online learning has also provided students with greater flexibility in accessing learning resources and participating in academic activities.

The indicator of lecturer–student interaction achieved 90.07%, which remains within the Excellent category. This result indicates that effective communication and academic interaction have been established between lecturers and students. Lecturers were perceived as accessible and supportive, providing opportunities for discussion, consultation, and feedback throughout the learning process. However, compared with other indicators, this area still presents opportunities for enhancement through more intensive academic mentoring and personalised feedback.

The utilisation of learning media obtained the lowest achievement score (88.13%), although it remained categorised as Excellent. This finding indicates that learning media have been integrated into course delivery, but their variety, interactivity, and relevance could be further improved. The development of more engaging digital content, multimedia resources, interactive modules, and technology-based learning tools may help enhance students' learning experiences and understanding of course materials.

Overall, the monitoring and evaluation findings demonstrate that the Guidance and Counselling Study Programme has established a high-quality learning environment characterised by effective learning management, strong lecturer and student participation,

successful technology integration, and the implementation of student-centred learning approaches. While all indicators achieved the Excellent category, continuous improvement efforts should focus on enhancing learning media innovation and strengthening lecturer–student academic interaction to further improve the quality and effectiveness of learning implementation.

6. CONCLUSION

The monitoring and evaluation results indicate that the implementation of learning activities in the Guidance and Counselling Study Programme during the 2024/2025 Academic Year was categorised as Excellent, with an overall achievement score of 93.57%. This finding demonstrates that the learning process has been implemented effectively and in accordance with the quality standards established by the programme. The consistently high achievement across all indicators reflects the programme’s commitment to providing high-quality, student-centred, and technology-supported learning experiences.

The strongest achievement was observed in the utilisation of the Learning Management System (LMS/SPADA), which reached 100%, indicating the successful integration of digital learning platforms into teaching and learning activities. High achievements were also recorded in lecturer attendance (97.15%), alignment of learning implementation with the Semester Learning Plan (95.59%), and student attendance (94.20%), demonstrating strong lecturer commitment, active student participation, and effective implementation of planned learning activities.

Furthermore, the indicators of blended learning implementation (92.99%), discussion activities (92.64%), and case method/project-based learning (91.39%) achieved excellent results, reflecting the successful adoption of student-centred learning approaches that promote active engagement, collaboration, critical thinking, and problem-solving skills. The indicator of lecturer–student interaction (90.07%) also achieved the Excellent category, indicating that

effective academic communication and support were provided throughout the learning process.

Although all indicators achieved the Excellent category, the utilisation of learning media (88.13%) recorded the lowest achievement. This finding suggests that further efforts are needed to enhance the variety, quality, and interactivity of learning media to better support student learning and engagement.

Overall, the findings confirm that the Guidance and Counselling Study Programme has successfully established an effective learning environment characterised by strong participation, effective learning management, successful digital integration, and the implementation of innovative learning approaches. Continuous improvement efforts should focus on enhancing learning media and strengthening academic interaction to further improve the quality and effectiveness of learning implementation.

7. RECOMMENDATIONS

1. Improve Learning Media

Develop more innovative, interactive, and technology-based learning media to enhance student engagement and learning effectiveness.

2. Strengthen Alignment with the Semester Learning Plan

Ensure that learning activities, assessments, and learning outcomes are consistently implemented according to the approved course plans.

3. Sustain Digital Learning Practices

Maintain the effective utilisation of LMS/SPADA and blended learning through continuous support and optimisation of digital learning resources.

4. Enhance Student-Centred Learning

Continue expanding the use of discussion-based learning, case methods, and project-based learning to strengthen students' critical thinking and problem-solving skills.

5. Promote Continuous Quality Improvement

Conduct regular monitoring and evaluation to maintain learning quality and support evidence-based improvements in teaching and learning practices.

8. CLOSING

This Monitoring and Evaluation Report of Learning Implementation of the Guidance and counseling Study Program, Faculty of education, Universitas PGRI Semarang, Academic Year 2024/2025, was prepared as part of the implementation of the Internal Quality Assurance System.

The results of monitoring and evaluation indicate that learning implementation was generally categorized as Excellent. This achievement shows that the course delivery process has been carried out in accordance with the established quality standards. Nevertheless, continuous improvement is still needed, particularly in learning media, lecturer–student interaction, and the strengthening of academic discussion.

This report is expected to serve as a basis for reflection, evaluation, and follow-up actions for the Guidance and counseling Study Program, course lecturers, and the Quality Assurance Sub-Unit of the Study Program in maintaining and improving the quality of learning sustainably.

9. APPENDICES

a. Appendix 1. Student Survey Instrument

The student survey instrument was used to obtain students' perceptions of learning implementation in the Academic Year 2024/2025. The instrument consisted of 27 statements grouped into 9 indicators. Each indicator consisted of 3 statements.

Table 5. Student Survey Instrument

No.	Indicator	Statement
1	Lecturer attendance	The lecturer attends classes consistently according to the course schedule.
2	Lecturer attendance	The lecturer starts and ends classes according to the scheduled time.
3	Lecturer attendance	The lecturer provides information when there is a change in the class schedule.
4	Student attendance	Students attend classes actively and orderly.
5	Student attendance	Students attend classes according to the attendance requirements of the course.
6	Student attendance	Students participate in learning activities, both face-to-face and online.
7	Alignment with the Semester Learning Plan	The lecturer introduces the Semester Learning Plan or course contract at the beginning of the course.
8	Alignment with the Semester Learning Plan	The materials delivered by the lecturer are aligned with the Semester Learning Plan.
9	Alignment with the Semester Learning Plan	The learning activities are implemented according to the learning plan stated in the Semester Learning Plan.
10	Use of Learning Management System	The lecturer uses LMS or SPADA to support the learning process.
11	Use of Learning Management System	Course materials are available on LMS or SPADA.
12	Use of Learning Management System	LMS or SPADA is used for assignment submission, discussion, quizzes, or examinations.
13	Implementation of blended learning	Learning is implemented by combining face-to-face and online activities proportionally.
14	Implementation of blended learning	The lecturer provides clear instructions for both face-to-face and online learning.
15	Implementation of blended learning	Online learning through LMS or digital media supports students' understanding.
16	Implementation of case method/project-based learning	The lecturer uses case studies, contextual problems, or projects in learning.
17	Implementation of case method/project-based learning	Assignments or projects help students understand course concepts.
18	Implementation of case method/project-based learning	Students are given opportunities to analyze cases, solve problems, or produce learning products.
19	Lecturer–student interaction	The lecturer provides opportunities for students to ask questions and express opinions.
20	Lecturer–student interaction	The lecturer provides responses or feedback to students' questions, assignments, or opinions.
21	Lecturer–student interaction	Communication between lecturer and students runs well during the course.
22	Discussion activities	The lecturer facilitates class discussions, group discussions, or online discussions.
23	Discussion activities	Students are actively involved in discussions during the learning process.
24	Discussion activities	Discussions help students understand course materials.
25	Use of learning media	The lecturer uses learning media appropriate to the characteristics of the course.
26	Use of learning media	The learning media used help students understand the materials.
27	Use of learning media	The lecturer uses learning media in an interesting, clear, and understandable way.

The assessment scale used in the instrument is presented in Table 6.

Table 6. Survey Response Scale

Response	Score
Strongly Agree	4
Agree	3
Disagree	2
Strongly Disagree	1

b. Appendix 2. List of Courses Monitored

The monitoring and evaluation survey was conducted on 30 courses in the Guidance and counseling Study Program in the Academic Year 2024/2025.

Table 7. List of Courses Monitored

No.	Course	Course Lecturers
1	Indonesian Language	TIM
2	English Language	TIM
3	Guidance and Counselling for Children with Special Educational Needs	Dr. Ellya Rakhmawati, S.Pd., S.Psi., M.Pd.
4	Developmental Guidance and Counselling	Eka Sari Setianingsih, S.Pd., M.Pd.
5	Group Guidance	Dr. Siti Fitriana, S.Pd., M.Pd., Kons.
6	Classroom Guidance	Ismah, S.Ag., M.Pd.
7	Innovation and Creativity in Guidance and Counselling	
8	Intrapreneurship	Agus Setiawan, S.Pd., M.Pd.
9	Community Service Programme	TIM
10	Interpersonal Communication	Dr. Padmi Dhyah Yulianti, S.Psi., M.Psi., Psikolog
11	Individual Counselling	Dr. Dini Rakhmawati, S.Pd., M.Pd.
12	Group Counselling Theory	Dr. Heri Saptadi Ismanto, S.Pd., M.Pd., Kons.
13	Crisis Counselling	Dr. Siti Fitriana, S.Pd., M.Pd., Kons.
14	Cross-Cultural Counselling	Eka Sari Setianingsih, S.Pd., M.Pd.
15	Foundations of Education	Dr. Ellya Rakhmawati, S.Pd., S.Psi., M.Pd.
16	Guidance and Counselling Media in Secondary Schools	Agus Setiawan, S.Pd., M.Pd.
17	Videography Media in Guidance and Counselling	Agus Setiawan, S.Pd., M.Pd.
18	Organisation and Management of Guidance and Counselling Services	Dr. G. Rohastono Ajie, M.Pd.
19	Non-Test Individual Assessment	Farikha Wahyu Lestari, S.Pd., M.Pd.
20	Psychological Testing and Individual Assessment	MA. Primaningrum Dian, S.Psi., M.Psi., Psikolog
21	Counselling Approaches	Dr. Dini Rakhmawati, S.Pd., M.Pd.
22	Citizenship Education	TIM
23	Pancasila Education	TIM
24	Personal Development for Counsellors	Dr. Suhendri, S.Pd., M.Pd., Kons.
25	Educational Internship Programme	TIM
26	Personality Psychology	Dr. Padmi Dhyah Yulianti, S.Psi., M.Psi., Psikolog
27	Undergraduate Thesis	TIM
28	Statistics	Dr. Chr. Argo Widiarto, S.Psi., M.Si.
29	Exploratory Study	Dr. Heri Saptadi Ismanto, S.Pd., M.Pd., Kons.
30	Academic Writing and Thesis Proposal Seminar	Dra. Tri Suyati, M.Pd.

c. Appendix 3. Recapitulation of Student Survey Responses from the System

The following data present the recapitulation of student survey responses obtained from the system. The number of respondents was 240 active students of the Guidance and counseling Study Program. Each indicator consisted of 3 statements with a maximum score of 4.

The maximum score for each indicator was 2,880 obtained from $240 \text{ students} \times 3 \text{ items} \times 4$. The maximum score for the entire instrument was 23,436, obtained from $217 \text{ students} \times 27 \text{ items} \times 4$.

Table 8. Recapitulation of Student Survey Responses from the System

No.	Indicator	Actual Score	Maximum Score	Percentage	Category
1	Lecturer attendance	2,798	2,880	97.15%	Excellent
2	Student attendance	2,713	2,880	94.20%	Excellent
3	Alignment of learning implementation with the Semester Learning Plan	2,753	2,880	95.59%	Excellent

No.	Indicator	Actual Score	Maximum Score	Percentage	Category
4	Use of Learning Management System	2,880	2,880	100.00%	Excellent
5	Implementation of blended learning	2,678	2,880	92.99%	Excellent
6	Implementation of case method/project-based learning	2,632	2,880	91.39%	Excellent
7	Lecturer–student interaction	2,594	2,880	90.07%	Excellent
8	Discussion activities	2,668	2,880	92.64%	Excellent
9	Use of learning media	2,538	2,880	88.13%	Excellent
	Average	24,254	25,920	93.57%	Excellent

Based on the system recapitulation, the average achievement of learning implementation was 93,57% and was categorized as Excellent. The indicators with the highest achievement were LMS utilization reaching 100%. The indicator with the lowest achievement was the use of learning media, reaching 88.13%, although it was still categorized as Excellent.

d. Appendix 4. Sample of Student Survey Responses from the System

The following data present anonymized samples of student survey responses. Student identities are not displayed to maintain respondent confidentiality. The complete data are stored in the internal system of the Guidance and counseling Study Program and may be accessed by authorized parties for quality assurance purposes.

Indicator codes are as follows.

I1 refers to lecturer attendance.

I2 refers to student attendance.

I3 refers to alignment of learning implementation with the Semester Learning Plan.

I4 refers to use of Learning Management System.

I5 refers to implementation of blended learning.

I6 refers to implementation of case method/project-based learning.

I7 refers to lecturer–student interaction.

I8 refers to discussion activities.

I9 refers to use of learning media.

Table 9. Sample of Anonymized Student Survey Responses

Respondent ID	Course	I3	I4	I5	I6	I7	I8	I9	Average
R001	Indonesian Language	3	4	4	4	3	3	3	3.43
R002	English Language	4	4	4	4	3	4	3	3.71
R003	Guidance and Counselling for Children with Special Educational Needs	4	4	4	4	4	4	3	3.86
R004	Developmental Guidance and Counselling	4	4	4	4	3	3	3	3.57
R005	Group Guidance	4	4	4	3	3	4	3	3.57
R006	Classroom Guidance	3	4	4	4	3	4	3	3.57
R007	Innovation and Creativity in Guidance and Counselling	4	4	4	4	4	4	3	3.86
R008	Intrapreneurship	4	4	4	4	3	4	4	3.86

R009	Community Service Programme	3	4	4	4	3	3	3	3.43
R010	Interpersonal Communication	4	4	4	4	3	4	3	3.71
R011	Individual Counselling	3	4	4	4	3	3	3	3.43
R012	Group Counselling Theory	4	4	4	4	3	4	3	3.71
R013	Crisis Counselling	4	4	4	4	4	4	4	4.00
R014	Cross-Cultural Counselling	3	4	4	4	3	3	3	3.43
R015	Foundations of Education	3	4	4	4	3	3	3	3.43
R016	Guidance and Counselling Media in Secondary Schools	4	4	4	4	3	4	3	3.71
R017	Videography Media in Guidance and Counselling	4	4	4	4	4	4	3	3.86
R018	Organisation and Management of Guidance and Counselling Services	4	4	4	4	3	3	3	3.57
R019	Non-Test Individual Assessment	4	4	4	3	3	4	3	3.57
R020	Psychological Testing and Individual Assessment	4	4	4	4	3	4	3	3.71
R021	Counselling Approaches	3	4	4	4	3	3	3	3.43
R022	Citizenship Education	4	4	4	4	3	4	3	3.71
R023	Pancasila Education	3	4	4	4	3	3	3	3.43
R024	Personal Development for Counsellors	4	4	4	4	3	4	3	3.71
R025	Educational Internship Programme	4	4	4	4	4	4	4	4.00
R026	Personality Psychology	3	4	4	4	3	3	3	3.43
R027	Undergraduate Thesis	3	4	4	4	3	3	3	3.43
R028	Statistics	4	4	4	4	3	4	3	3.71
R029	Exploratory Study	4	4	4	4	4	4	3	3.86
R030	Academic Writing and Thesis Proposal Seminar	4	4	4	4	3	3	3	3.57

The data in Appendix 4 are anonymized samples of survey responses. The samples are presented to show the format of the data exported from the system. The complete dataset of 240 respondents is stored in the internal system of the Guidance and counseling Study Program as supporting evidence for the implementation of learning monitoring and evaluation.

e. Appendix 5. Achievement Category of Monitoring and Evaluation Results

Achievement categories were used to interpret the results of the student survey on learning implementation.

Table 10. Achievement Category of Monitoring and Evaluation Results

Percentage Range	Category	Description
85%–100%	Excellent	Learning implementation has been carried out very well and in accordance with quality standards.
70%–84%	Good	Learning implementation has been carried out well, but some aspects still need improvement.
55%–69%	Fair	Learning implementation is fairly good, but several aspects require improvement.
40%–54%	Poor	Learning implementation has not been optimal and requires follow-up actions.
< 40%	Very Poor	Learning implementation has not met the quality standards and requires comprehensive improvement.

Based on these categories, all indicators of learning implementation were categorized as Excellent. However, the indicators of learning media use, lecturer–student interaction, and discussion activities still require attention because their achievements were relatively lower than those of the other indicators.

f. Appendix 6. Follow-Up Plan for Monitoring and Evaluation Results

The follow-up plan was formulated based on the recapitulation of student survey results. Follow-up actions were focused on indicators with relatively lower achievements, even though all indicators were categorized as Excellent.

Table 11. Follow-Up Plan for Monitoring and Evaluation Results

No.	Indicator	Achievement	Main Issue	Follow-Up Plan	Person in Charge
1	Lecturer attendance	97.15%	A small number of lecturers did not fully comply with the scheduled learning sessions.	Strengthen monitoring of lecturer attendance and ensure timely communication regarding schedule changes.	Head of Study Programme, Course Lecturers
2	Student attendance	94.20%	Some students showed inconsistent attendance and participation.	Enhance academic advising and strengthen attendance monitoring to improve student participation.	Academic Advisors, Course Lecturers
3	Alignment with the Semester Learning Plan	95.59%	Minor inconsistencies between planned and implemented learning activities.	Conduct periodic reviews of course implementation to ensure alignment with the approved Semester Learning Plan.	Quality Assurance Unit, Course Lecturers

4	Use of LMS/SPADA	100.00%	No significant issues identified.	Maintain and continuously optimise LMS utilisation through regular updates and technical support.	Study Programme Management, LMS Administrator
5	Implementation of Blended Learning	92.99%	Variation in the quality of online and face-to-face learning integration.	Provide training and sharing sessions on effective blended learning practices.	Head of Study Programme, Course Lecturers
6	Implementation of Case Method/Project-Based Learning	91.39%	Uneven implementation across courses.	Encourage wider adoption of case-based and project-based learning through curriculum enrichment and lecturer development programmes.	Curriculum Team, Course Lecturers
7	Lecturer–Student Interaction	90.07%	Academic interaction and feedback could be further strengthened.	Increase opportunities for consultation, mentoring, and constructive feedback during the learning process.	Course Lecturers, Academic Advisors
8	Discussion Activities	92.64%	Student participation in discussions varied across courses.	Promote more structured and interactive discussion activities in both face-to-face and online learning environments.	Course Lecturers
9	Use of Learning Media	88.13%	Learning media were not sufficiently diverse, interactive, or innovative.	Develop and utilise more engaging digital learning media, interactive modules, videos, and multimedia resources.	Course Lecturers, Educational Technology Team

This follow-up plan serves as a basis for the Guidance and counseling Study Program and the Quality Assurance Sub-Unit to conduct continuous improvement in learning implementation in the following semester.

REFERENCES

Republic of Indonesia. (2003). Law Number 20 of 2003 concerning the National Education System.

Republic of Indonesia. (2012). Law Number 12 of 2012 concerning Higher Education.

Ministry of Higher Education, Science, and Technology of the Republic of Indonesia. (2025). Regulation of the Minister of Higher Education, Science, and Technology Number 39 of 2025 concerning Quality Assurance in Higher Education.

Universitas PGRI Semarang. (2025). Internal Quality Assurance System documents of Universitas PGRI Semarang.

Universitas PGRI Semarang. (2025). Learning quality standards of Universitas PGRI Semarang.